
	सामग्री प्रबंधन अनुभाग भारतीय प्रौद्योगिकी संस्थान, रुड़की रुड़की-247667, हरिद्वार, उत्तराखण्ड, भारत Phone-(O) 01332-28-4293, 4693 E-mail: mmiitr@iitr.ac.in GSTIN-05AAALI0033R42Z PAN-AAALI0033R	Material Management Section Indian Institute of Technology Roorkee Roorkee-247667(Haridwar) (Uttarakhand) (India) Phone-(O) 01332-28-4293, 4693 E-mail: mmiitr@iitr.ac.in	

निविदा पत्र/Enquiry Letter

PR No:

1100000862/MM-4/IITR/2018-19/Ultrasonic Cleaner/CED/619

8-Jan-19

Date of Uploading of Tender on institute Website

9-Jan-19

Bids (Techno-Commercial) are invited from the reputed manufacturer/authorized supplier/dealer for the following items. The bid complete in all respect must reach to the Deputy Registrar / Assistant Registrar, Material Management Section, Main Building, I.I.T. Roorkee-247667, Uttarakhand, India on or before:-

23 January 2019 17:00 Hrs

वस्तुओं का विवरण/ Details of items :

Sr. No	Name of item / Specifications/	QTY	UOM
1	Multi Frequency Ultrasonic Cleaner (Bath)	1	No.
(For Detailed Technical Specification Plz refer Annexure-V)			
नोट-1: कृपया वस्तु का मूल्य एवं कर अलग-अलग दर्शाए।			
Note-1: Please quote the Rate & Taxes of the item separately.			
Note-2: E-way bill is to be issued by the Venders/Transporter			
Note-3: The HSN / SAC Code of the item must be mentioned.			
For Reasonability of Rates, The firm must enclose the last two supply orders for the same item with Bid.			

Chapter-1 : Instruction to bidders

- A. The Tender should be enclosed with proper certifications like Agency Certification, Authorization certificate and/or Proprietary Certificate, as the case may be, in support of your offer.
- B. बोली का जमा किया जाना/ Submission of Bids:
- 1 The bids should be submitted with Annexure-I, II, III, IV & V in one single envelope duly sealed.

in sealed envelope labeled on the left hand top corner of their envelope mentioning followings:-

1100000862/MM-4/IITR/2018-19/Ultrasonic Cleaner/CED/619

8-Jan-19

Multi Frequency Ultrasonic Cleaner (Bath)

Opening Date	24 January 2019	by	12:00 Hrs
--------------	-----------------	----	-----------

Name (in full) and complete address of the firm should be mentioned on left hand bottom corner of the covering envelopes.

- 2 The bids should be printed on official pad preferably with GST Number of the firm
- 3 The quotations should bear full details and where possible may be duly supported with catalogues, pamphlets, literature, samples of the item/items as the case may be for comparing the quality and rates of the item(s).
- 4 Quotation received after the closing date and time shall not be considered.
- 5 The transportation cost, insurance charge etc., if any, percentage/ rate of GST or all other taxes and duties should be clearly mentioned.
- 6 The bids / rates / tenders should remain valid for a minimum period of 90 days from the date of opening.
- 7 Since this purchase being for research purpose, the I.I.T., Roorkee is registered in DSIR, New Delhi, it is therefore exempted from the payment of custom duty/GST up to the limit of exemption as per Govt. Rules. The bidder should quote accordingly.
- 8 There should not be any over-writing or cutting on rates quoted. However, all cutting/corrections must be duly authenticated else the offer will be rejected.

- 9 The rates shall not be subject to escalation of any nature.
- 10 The rates quoted should be applicable to educational institutions and any cost advantage received in lieu thereof should be passed on the Institution.
- 11 While quoting / sending rates, the firm shall give an undertaking as per Annexure-II.
- 12 The quotations should be given for the items in the same order as in the enquiry letter.
- C. विधि निक्षेप/ Earnest Money Deposit (EMD): NA
- D. निष्पादन बैंक प्रत्याभूति/ Performance Bank Guarantee (PBG): NA
- E. **बोलियों का खोला जाना/ Opening of Bids:**
- 1 The Bids will be opened as given below. Representatives of the firms(s) may be present at the time of opening the bid if they so desire at below schedule (No information shall be given to the late arrivals regarding the bids):-

Thursday, January 24, 2019

12:00 Hrs	Venue :	Material Management Section, IIT Roorkee
-----------	---------	---

Chapter-2 : Conditions of Contract

- F. कार्य अंशुपना / Award of Contract: -----
- G. पूर्व-आपूर्ति निरीक्षण/ Pre-supply Inspection:
Authorized representative of the Institute shall make the final inspection before supply of the item at site of the firm, if required.
- H. वस्तु की आपूर्ति/ Supply of Item:
The whole supply as per order shall have to be completed within the time mentioned in the order failing which the I.I.T. Roorkee shall have the right to accept or reject any quantity of items ordered. The firm will have to arrange for supply of the material in good condition.
- I. **भुगतान की शर्तें/ Payment Terms:**
- A. **Payment in INR for supply of goods:**
Where installation is not required: 100% payment will be made after satisfactory delivery of material duly certified by the HOD/P.I. **OR**
Where Installation is required :100% payment will be made after satisfactory delivery and installation of the material duly certified by the HOD/P.I. **OR**
80% payment will be made on receipt and acceptance of goods and balance 20% on successful installation and commissioning duly certified by the HOD/P.I. **OR**
100% Advance will be paid against submission of 110% Bank Guarantee of the Total Order value.
- B. **Payment in INR for AMC/Service:**
Quarterly/Halfyearly after satisfactory completion of work/service duly certified by the H.O.D./P.I.
- C. **Payment in Foreign Currency for supply of goods:**
Payment will be made as below after deducting Indian Agency commission (if any). IAC is payable in Indian Rupee after satisfactory installation.
- a. Payment through Letter of Credit.
- b. Payment 100% through Sight Draft
- c. Payment through Wire transfer after receipt of material in good condition.
- D. **Payment in Foreign Currency for AMC/Service:**
Quarterly/Halfyearly after satisfactory completion of work/service duly certified by the H.O.D./P.I. through wire transfer.
- J. **दंड/ Penalty:**
A penalty of 0.5% of the total order value per week shall be levied for the delay subject to a maximum of 5% of the total order value.
- K. **अप्रत्याशित घटना/Force Majeure:**
For the purpose of and within the scope of contract by way of indication and not of limitation, the term "Force Majeure" shall mean acts of nature, strikes, Lockouts, or other industrial disturbances, act of public/enemy, wars, blockades, insurrection, riots, epidemics, landslides, earthquakes, storms lightening, flood, washouts, civil disturbances, explosion and any other similar even not within the control of either party on which by exercise of due care and diligence neither party is able to prevent or overcome.

- L. **मध्यस्थता / Arbitration:**
In the event of any difference or dispute arising out this work, all effort shall be made by both the parties to settle the same amicably. Failing an amicable settlement, the dispute shall be finally settled through arbitration conducted under the Arbitration and Conciliation Act 1996, by arbitrators appointed in accordance with the said Act. The arbitration shall give reasoned and speaking award. All disputes are subject to Roorkee jurisdiction only.
- M. **बोली अस्वीकृती के लिए मानदंड/ Criteria for bid rejection:**
- 1 If not received on or before due date and time.
 - 2 If technical bid found without the required undertaking (Annexure-II).
 - 3 If it found at a later date that any information given in the bids is incorrect/false then the bid is liable to be disqualified/rejected.
 - 4 Canvassing in any form will result to disqualification.
 - 5 If "extra, as actual" etc. are mentioned against any of the price components in the bid the bid will be rejected.
 - 6 **If any bidder submitting two/multiple bids for the same item of a tender, both/all the bids of that bidder will be outrightly rejected.**
 - 7 **If the firm quotes 'NIL' charges / consideration, the bid shall be treated as unresponsive and will not be considered.**

Chapter-3 : Schedule s of requirements

- N. **टिपणी / Note:**
- 1 If the supplier/firm is manufacturer/authorized dealer/sole distributor/of the item, the certificate to this effect should be attached.
 - 2 **Annexure-I, II, III, IV & V have to be submitted with bid.**
 - 3 It may also be noted that the tender bids received after the stipulated date & time or found incomplete and the tender bids containing false/incorrect information shall be summarily rejected. The Institute shall not entertain any communication in this regard, whatsoever.
 - 4 The firm is required to give its Bank Account details with IFSC for the purpose of making e-payment.
 - 5 The Indian Institute of Technology (IIT) Roorkee reserves the right to reject any quotation wholly or partly without assigning any reason.
 - 6 The quantity shown against the item is approximate and may vary as per demand of the Institute at the time of placing order.
 - 7 The decision of the institute in all matters relating to eligibility, acceptance, rejection of the bid will be final and binding on the applicants.
 - 8 IIT Roorkee discourages High Sea Sale purchase. All tenders with High Sea Sale will be rejected.
 - 9 The firms should clearly mention (in the financial bid) the Harmonized System of Classification (HS code) defined by the Central Custom and Excise Board (Govt. of India)- for the item(s) involving import.
 - 10 **If the due date happens to be a holiday, then the bid will be accepted till 12.00 Noon and opened at 3.30PM of the next working day followed by the holiday.**
 - 11 If an agent submits bid on behalf of the Principal/OEM, the same agent can not submit a bid on behalf of another Principal/OEM in the same tender for the same item/product.
 - 12 Indian Agent should submit the certificate from the Foreign Principal that they are the Authorized & Registered Indian Agent.
 - 13 The quantity shown in the tender can be increased or decreased to any extent depending upon the actual requirement.
 - 14 Any corrigendum/addendum/errata in respect of the Tender Notice/ Enquiry letter shall be made available only at our Institute website www.iitr.ac.in. Hence prospective bidders are advised to visit the Institute website regularly.
 - 15 Bidders shall be responsible for the correctness of the information provided in the enquiry letter/tender document. If it is found at a later date that any information given in the bid is Incorrect/false then the bid is liable to be disqualified/rejected.
 - 16 Institute will not be responsible for non-receipt of bid(s) within the stipulated date due to any postal delay or delay for any other reason in transit.
 - 17 Before submission of bids, bidders should read the complete enquiry letter/tender document carefully and ensure that the bidders fulfill the eligibility criteria.

- 18 In case the item/product is under rate contract with DGS&D or GeM, then Bidder should certify that the rate quoted is not over and above (higher side) the rates under RC with the DGS&D or GeM.
- 19 In case calculation mistakes are found in the financial bid, then calculation shall be made by the Institute on the basis of rate per unit quoted by the bidders will be processed further.
- 20 The Institute reserves the right to rectify any discrepancy of this advertisement, if found later on. In case of any inadvertent mistake in the process which may be detected at any stage even after the issue of purchase order, the Institute reserves the right to modify/withdraw/cancel any communication made to the bidder.

Chapter-4 : Specifications and allied Technical details

Plz. See Annexure- I, II & V

Chapter-5 : Price Schedule (to be utilized by the bidders for quoting their prices)

Plz. See Annexure- III

Chapter-6 : Contract Form

Purchase Order is used as Contract Form

Chapter-7 : Other Standard Forms, if any to be utilized by the purchaser and bidders

Plz. See Annexure- IV

उप कुलसचिव (सांगणी प्रबंधन) / सहायक कुलसचिव (सांगणी प्रबंधन)
Deputy Registrar (MM)/ Assistant Registrar (MM)

For any Clarification Please Contact:

Prof. A. A. Kazmi, Deptt. of Civil Engg., IIT Roorkee	Deptt. of Civil Engg., IIT Roorkee	Ph. 01332-28- 5725/6257	Email: kazmifce@iitr.ac.in
---	---------------------------------------	----------------------------	----------------------------

(अपने आधिकारिक लेटर हेड पर विवेक/फर्म द्वारा प्रस्तुत करने के लिए)

(to be submitted by the vendor/firm on its official letter head)

Sr.No	Name & Required Specifications of Item(s)	Qty	UOM	Offered specifications of item(s) by the firm
1	Multi Frequency Ultrasonic Cleaner (Bath)	1	No.	
	Firm's Profile :			
1	Manufacturer/Authorized Agent/Distributor/Dealer/Supplier(valid certificate must be attached)			
2	E-mail I.D. & Telephone/Mobile No. Detail of Bank A/C			
Note:	1. "offered specifications", should be filled up properly in the format provided as per Annexure-I.			
	2. Volume & Weight of the item should also be mentioned.			
	3. The HSN / SAC Code of the item must be mentioned.			

Signature: _____

Name : _____

Designation : _____

Seal of the Organisation

4

3748/UNDERTAKING

Ref. No. 1100000862/MM-4/IITR/2018-19/Ultrasonic Cleaner/CED/619
Dated:- 8-Jan-19

That all the terms/conditions mentioned in the enquiry letter/tender against which the rates are being given are acceptable to the firm.

It is certified that the rate quoted is not over and above (higher side) the rates under RC with the DGS&D or GeM.

Signature _____
Name _____
Designation _____
Seal of the Firm/Agency

1

(to be submitted by the vendor/firm on its official letter head)

Ref. No. 1100000862/MM-4/IITR/2018-19/Ultrasonic Cleaner/CED/619
 Date: 8-Jan-19

Rates :

Sr. No	Name of item / Specifications/	Qty	UOM	Rate	Amount (INR) Or In Other Currency
1	Multi Frequency Ultrasonic Cleaner (Bath)	1	No.		
Total					
GST etc. @.....%					
Grand Total Rs.					

1) Price of the items should be clearly mentioned if supplied Free of Cost.

Terms & Conditions:

- 1 Prices (if quoted in Rs.): Deptt. of Civil Engg.,
FOR IIT Roorkee
- 2 Prices (if quoted in Foreign Currency): CIP / CIF New Delhi or FOB/FCA/Ex-work
- 3 Payment: Should be clearly mentioned, As per clause-I of enquiry letter.
- 4 Validity:
- 5 Delivery period:
- 6 Other charges:
- 7 Warranty:
- 8 Rejection: Items if found not as per the required specification would be rejected.
- 9 Penalty Clause: As per clause-J of enquiry letter.

It is certified that the rate quoted is not over and above (higher side) the rates under RC with the DGS&D or GeM.

Signature _____
 Name _____
 Designation _____
 Seal Of the Firm/Organization _____



Mandatory field to fill up by the supplier (enclosed with financial bid only):

Ref No: 1100000862/MM-4/IITR/2018-19/Ultrasonic Cleaner/CED/619
Date: 8-Jan-19

1 Please tick (v) carefully the following as per requirement:

A Customs Duty Exemption Certificate (with following supporting document) []
i) GATT Declaration
ii) Authority Letter for custom clearance
iii) Bank Release Order (BRO)
iv).....
v).....
vi).....
vii).....

B Road Permit / Trade Tax Declaration (against Form-32). []

C GST Exemption Certificate. []

2 Please fill up the following details:

A Complete address of Freight Forwarder, Air lines etc. in whose favor Bank Release Order (BRO) has to be issued:

M/s _____

B Complete address of Custom House Agent (CHA) / Clearing Agent in whose favor GATT / Authorization for custom clearance has to be issued:

M/s _____

C Complete address of the firm / supplier / CHA to whom original clearance documents will be sent:

M/s _____

3 Supplier has to submit above details with the financial bid wherever possible and has to send the above detail to mmiitr@iitr.ac.in and our CHA well ahead in time prior to shipment.

4 **IITR CHA Address :**

M/s Cwick (Import Consolidation), Private Limited,
L-II/101, New Mahavir Nagar Extension,
Outer Ring Road, New Delhi-110018,
E-Mail: info@cwickimport.com and followup@cwickimport.com,
Tel: +91-09313996082, +91-11-25996082, +91-11-25992781

5 **Details of Institute :**

IEC CODE	0100000011	
AD CODE	0001069-2770325	S.B.I., IIT ROORKEE
	0303974-2770324	P.N.B. IIT ROORKEE

Annexure-V

MULTI FREQUENCY ULTRASONIC CLEANER (BATH)

The design of the machine must be based on the user's requirement of ultrasonic power, ultrasonic frequency, ultrasonic time. Having the following functions : cleaning, decentralized extraction, nano-preparation, chemical reactions, degassing, defoaming, emulsification, mixing etc. Multi frequency conversion i.e. 25 KHz to 59 KHz in four steps. The whole process of perfunctory washing, washing in clean water, precision cleaning and rinse is complete within a single machine, giving a thorough cleaning to the washing objects with the result that no fine and stubborn dirt is left anywhere.

Specifications :

Background light LCD Screen

Microcomputer memory setting parameters

The ultrasonic working time set up independently : (0-99 minutes adjustable)

Multi frequency conversion : 25 KHz to 59 KHz (in four steps)

Display working countdown time

Display actual temperature of the cleaning tank

Temperature setting range : Ambient temperature to 80 deg centigrade

Timing range : 0 to 999 minutes adjustable

Equipped with a special stainless steel basket, reduction sound cover

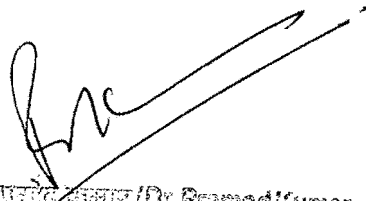
The shell and cover are made of stainless steel

The equipment controlled by single-chip controller with drainage function

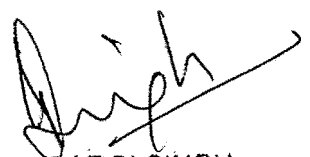
Inner Tank Size : Not more than 0.054 M³

Volume : 50 Litre (Minimum)

Frequency : 25-59 KHz (in four steps)



डॉ. प्रमोद कुमार / Dr. Pramod Kumar
प्रमुख एवं प्रमुख निदेशक
Principal Investigator
विभाग
Dept. of Civil Engineering



GARGI SINGH
Assistant Professor
Department of Civil Engineering
Institute of Technology Roorkee
Roorkee-247667 Uttarakhand

डॉ. अब्दुल ए. काज़मी / Dr. Absar A. Kazimi
प्रमुख एवं प्रमुख निदेशक
Principal Investigator
विभाग
Dept. of Civil Engineering

1100000 862