



पूर्व मध्य रेल  
समस्तीपुर मंडल

निविदा प्रपत्र  
देण्डर संख्या सी/13/एटीएम/2018

निविदा खुलने की तिथि:—22.01.2019

कार्य का नाम:— समस्तीपुर मंडल के सभी स्टेशनों, रेल कार्यालय एवं रेलवे कॉलनी में एटीएम का प्रावधान(स्टेशनों की सूची अनुलग्नक 'ए' के रूप में संलग्न है)।

निविदा प्रपत्र का मूल्य:— रु० 1000 /— (+) 18% (GST) = रु०1180/-

मंडल रेल प्रबन्धक (वा०)  
पूर्व मध्य रेल  
समस्तीपुर—848101  
बिहार

Signature of tenderer

Signature of tenderer



**EAST CENTRAL RAILWAY  
SAMASTIPUR DIVISION  
TENDER DOCUMENT  
OF  
TENDER NO. C/13/ATM/2018  
DATE OF OPENING: 22.01.2019**

**NAME OF WORK – Provision of ATMs in Railway areas (including stations, offices, Colonies etc.) over Samastipur Division.**

**COST OF TENDER DOCUMENT : - Rs. 1000/- (+) 18% (GST) = Rs. 1180/-**

**THE DIVISIONAL RAILWAY MANAGER(Commercial)**

**E.C.RAILWAY**

**SAMASTIPUR&848101**

**BIHAR**

Signature of tenderer

**East Central Railway  
Commercial Department  
Samastipur Division.**

**Tender Notice**

Award of contract for provision & installation of ATM at all the stations, Railway Colonies, Office building etc. over Samastipur Division for a period of 5 (five) years.

**Tender Notice No. - C/13/ATM/2018, Date : 05.01.2019**

For and on behalf of president of India, Divisional Railway Manager(Commercial) , East Central Railway, Samastipur, invites sealed open tender on single packet system provision & installation of ATM at all the stations, Railway Colonies, Office building etc. over Samastipur Division for a period of 5 (five) years from public sector/ scheduled commercial Indian Bank.

**Nature of work:** To facilitate the passenger/staff to withdraw cash through their Debit/Credit card.

1. List of stations for which offers are invited is enclosed herewith as Annexure 'A'.
2. **Eligibility Criteria:-**  
Any Nationalized/PSU and Scheduled Commercial Indian Banks will be eligible to apply provision & installation of ATM at any Railway station/Location.
3. **Cost of one set of tender documents:-** Cost for one set of tender document for each station is Rs. Rs. 1000/- (+) 18% (GST) = Rs.1180/- (Rs. One thousand One Hundred Eighty) only.
4. **Date, Time and Place fixed for dropping the tender – 22.01.2019**, 10:00 to 12:00 hrs in the tender box kept in office of the Divisional Railway Manager (Commercial), E.C. Railway/Samastipur. Tender may be sent through registered dak/Speed post also to the Divisional Railway Manager/Commercial, E.C. Railway/Samastipur (Bihar) 848101 which must be reached 01 (one) day in advance from the tender dropping date. Tender received late will not be considered. The tender paper is not transferable and cost of tender documents is not refundable. For details please visit website **www.ecr.indianrailways.gov.in**.
5. **Date and Time fixed for opening of tender documents: -** Offer of the bidder will be opened on 22.01.2019 at 12.30 hrs in the chamber of Assistant Commercial Manager, E C Railway, Samastipur.
6. The tenderer must write name of station, Bank name, and address on the envelope containing the offer.

Railway administration reserve the right to reject any or all the bids without assigning any reason whatsoever.

**Note-**

1. The tender notice and tender documents are available on East Central Railway's Website <http://www.ecr.indianrailways.gov.in>
2. The tender documents can be downloaded from the above website as per the date mentioned. This facility is available free of cost. However the Demand Draft towards the cost of tender documents **Rs.1000/- (+) 18% (GST) = Rs.1180/- (Rs. One thousand one hundred eighty only)** drawn in favour of FA&CAO, E. C. Railway, Hajipur payable at Samastipur will have to be enclosed with the tender documents. If tender document, downloaded from the Website, is not accompanied with the valid demand draft towards the cost of tender documents, the tender will be summarily rejected.

Divisional Railway Manager(C)  
E.C.Railway, Samastipur  
for and on behalf of President of India.

Signature of tenderer

**East Central Railway**  
**Samastipur Division.**

(First sheet)

DD NO. & DATE .....

To,

The President of India  
Acting though  
Divisional Railway Manager (Commercial)  
East Central Railway, Samastipur  
Distt-Samastipur, Bihar-848101

Sub. : Tender for Automatic Teller Machine (ATM) at.....

Sir,

1. I ..... Designation.....(all in Block letters) authorized on behalf of M/S.....(Name of the Bank) having read all the tender conditions laid in there of and attached hereby, I hereby agree to abide by all the said conditions. I also agree to keep this tender open for acceptance for a period of 120 days from the date of opening of the tender.
2. The Railway Administration reserves the right to reject any offer if found any deficiency in the documents attached with offer form or any other factors considered irrelevant as required by the Railway Administration.
3. I.....(Name in block letters) on behalf of M/S.....(Name of the Bank) do hereby tender my/our option for entering into an agreement with the President of India acting through the Divisional Railway Manager (Commercial), East Central Railway, Samastipur, Dist-Samastipur, Bihar-848101 to set up the ATM at the place nominated/allotted to me/us for a period of 5(five) years from the date of installation
4. of the ATM.
5. Until the formal Agreement is executed, condition mentioned in the tender documents shall constitute a binding contract between me/us subject to modification as may be mutually agreed to and indicated in the letter of acceptance of my offer for the work.

Yours faithfully,

Signature of the tenderer  
Name

On behalf of Bank  
(Name & full Address of the Bank)

Signature of tenderer

**EAST CENTRAL RAILWAY  
SAMASTIPUR DIVISION**

**Provision & Installation of ATM at .....**

1. Name of the Bank  
(In block letters)
2. Local Branch Office-  
with full address
3. Regional Head Office-  
with full address
4. Registered Head Office-  
with full address
5. Whether approved by RBI to operate ATM  
And Banking service in India.
6. Experience in the field of ATM in India-
7. No. of ATM under operation by the Bank in  
the town(if any).
8. Satisfactory proof/documents in support of  
sufficient client of ATM, Credit Card and  
Good marketing share.
9. Demand Draft No.....Dated.....  
towards cost of tender form  
(original to enclosed).

NB : Particulars against all the items must be filled properly. Original Demand Draft issued towards the cost of tender, copies of certificates and other documentary proof in support of the particulars given above must be attached.

Yours faithfully,

Signature of the tenderer  
Name  
On behalf of Bank  
(Name & full Address of the Bank)

Signature of tenderer

**General Conditions:-**

1. Any Nationalized/PSU and Scheduled Commercial Indian Banks will be eligible to apply for provision & installation of ATM at any Railway station/Location.

Signature of Tenderer  
With full address

Signature of tenderer

**(Instructions to the tenderer and conditions of tender)**

- 1 Tenderer should submit their tender documents in sealed envelope addressed to Divisional Railway Manager (Commercial), East Central Railway, Samastipur, P.O.- Samastipur, Dist-Samastipur, Pin- 848101 duly superscribed "OFFER FOR PROVISION & INSTALLATION OF AUTOMATIC TELLER MACHINE(ATM) AT.. RAILWAY STATION" and be submitted on or before date and time as indicated in the tender notice. The tender will be opened in presence of tenderer or their authorized representative if they are willing.
- 2 Tenderer should sign each and every page of tender documents.
- 3 Tender containing eraser and alterations of the tender documents are liable to be rejected. The tenderer must attest any correction made by the Tenderer under signature only.
- 4 The Railway will not accept tender wherein the banks have given conditional offer.
- 5 Offers will have to be submitted along with a demand draft towards the cost of form. The Draft will be drawn in favour of Financial Advisor and Chief Accounts Officer, East Central Railway, Hajipur, payable at Samastipur. Tender without cost of form will be summarily rejected.
- 6 The Railway Administration reserves the right to accept or reject any offer. Authority for acceptance or otherwise of the offer will rest with the Railway Administration which does not bind itself to accept any offer.
- 7 All physical infrastructures like ATM, Machine, its cabin, structure, Air-conditioning, Electric cabling, communication cabling, communication and internet devise including Antenna etc will be provided by the bankers. Railway's responsibility pertains to providing the required land/built up space only.
- 8 The responsibility of security, maintenance, cleanliness of the ATM premises shall rest with the concern bank.
- 9 The electricity for ATM may be provided by the railway, charging its actual cost from the bank, However the bank shall be at its liberty to get the electricity from any sources.
- 10 Space for ATM will be provided for a duration of 05 years with provision for extension of the period based on mutual agreement

Signature of the tenderer  
With full address.

Signature of tenderer

## Special Condition

1.
  - a. The period of contract will be 5(five) years with provision for extension of the period based on mutual agreement. The banks shall be liable to pay the annual license fee in advance before commencement of every year of license.
  - b. The Railway Administration will permit the license to operate Automatic Teller Machine for the monetary transaction on the terms and conditions hereinafter contained and subject to the rules and regulation in force of RBI or Ministry of Finance and rules/guidelines laws and amendments issued from time to time.
2. The ATM will consist of ground accommodation measuring 06 X 06 feet only in concourse/circulating area or approved site. Railway Administration reserves the right to alter the location and measurement of the site if necessary without assigning any reason and no compensation will be granted to the license on this account.
3. The licensee shall not use the said counter for any purpose other than the Automatic Teller Machine Business. He will further keep it neat and clean and tidy and shall not occupy any space beyond the prescribed and approved area by the Railway Administration.
4. The licensee shall, therefore, pay all Taxes/GST etc. whatever payable or hereafter becomes payable to the Govt. or Municipality in respect of the said Automatic Teller Machine counter and shall abide by the rule/law of land, in force, relating to Automatic Teller Machine business.
5. That the license unless cancelled in terms of the provision hereinafter contained shall remain in force for a period of five years.
6. That the licensee shall not assign, transfer, mortgage and sublet the privilege conferred under this agreement.
7. That no building or structure of any kind whatsoever shall be erected by the licensee or the drawing of overhead or under ground cable or pipe lines, drainage system etc. shall be allowed without the permission in writing of the Divisional Engg. or any other officer duly authorized by the Admn. The plan of the structure shall also be subject to the approval of the said officer and no construction shall be started without such approval in writing. Any building or structure erected by the licensee shall be treated as temporary structure.
8. That the licensee shall allow the Admn. free access at all time to the said land and shall whenever so requested by the Admn.
9. That the Admn. shall not be liable for any loss or damage however caused to the property belonging to the licensee stacked on the land hereby licensed.
10. It will be obligation on the part of the licensee to keep adequate fire fighting arrangements such as fire buckets filled with water or sand and fire extinguisher in the site at his own expense to avoid the risk of fire.
11. The tenderer is expected to make survey of the area of the site for which offer to be given, personally before offering tender.
12. In addition to the offered amount of License fee the licensee shall further pay the Electric installation charges, rent for the Meter charges for electric Energy consumed as per the Meter installed for the purpose to the Admn. through Station Manager which must be paid on third of the following month to which those relates.
13. The Rly. Admn. also reserve the right to terminate the contract forthwith in the event of Unsatisfactory performance of the license
14. Subject as otherwise provided in this license, all notice to be given on behalf of the President of India and the action to be taken in his behalf by the Divisional Railway Manager (Commercial).
15. That the license shall be governed by the rules, regulation and instruction which are in force or which may hereafter come enforce governing the use of the said land. The licensee further undertakes to pay all the taxes levied by or on behalf of the Admn., local body civil body, or service department.

Signature of tenderer

16. The licensee have to deposit an amount of equal to six months of annual amount as security deposit for the due observance of the terms and condition of this license. No interest will payable on the security deposit. The Admn. shall be entitled to recover any money due from the license under this agreement or otherwise for the said security deposit. The security deposit will be refunded on satisfactory completion of the contract period taking into consideration that all railway dues are cleared.
17. The Railway Admn. reserves the right to cancel this license at any time on giving 90 days notice in writing of its intention to do so and the licensee shall on expiry of the period of notice to vacate the land , remove all materials and structure, if any belonging to the licensee exists after the expiry of said period it shall be dismantled by the Admn. through its any officer, whose decision shall be final and binding . In case the licensee fails to restore the land to its original state as required by the Admn. the Admn. may do so at the risk and cost of the license and the expenses so incurred shall be recoverable from the security deposit and/or any other money that is due to the licensee for the Admn.
18. If on the expiry of the license the licensee continues to use the land, he shall be liable to pay wharfage charges prevalent at the station and the licensee shall be entitled to remove its belongings only when he had paid all the charges due to the Admn.
19. After expiry of the licensed period, the licensee should immediately vacate the plot and hand over the possession to the person authorized by the Admn. on its behalf or apply for renewal of license within 90 days from the date of expiry of license. In the case of failure on the part of licensee either to vacate the premises on the expiry of licensed period or failure to apply for renewal of the license within 90 days of expiry of the license, the Admn. shall be entitled to recover without prejudice to other rights of the Admn. under this agreement or the law for the time being in force, the license fee at the rate of double the normal license fee already agreed to if the license for such period the plot remains in the possession of the licensee.
20. Any notice to be served on the licensee shall be deemed to be sufficiently served if delivered at or sent by the registered post addressed to the licensee at his/their last known place . Any notice to be served by the licensee on the Admn. shall be deemed to be sufficiently served if delivered at the office or sent by the registered post addressed to the Divisional Railway Manager(Commercial) of the division.
21. Railway is not responsible for any loss of cash, installation or any equipment due to whatsoever reason may be.
- 22.
1. In the event of any question, dispute of difference arising under these conditions or any special conditions of contract, or in connection with this contract (except as to any matters the decision of which is specially provided for by these of the special conditions) the same shall be referred to the sole arbitrator of Gazetted Railway Officer appointed to be the arbitrator, by the General Manager in the case of contract entered into by the Zonal Railways. The Gazetted Railway Officer to be appointed as arbitrator however, will not be one of those who had an opportunity to deal with the matters to which the contract relates or who in the course of their duties as railway servant have expressed views on all or any of the matters under dispute or difference. The award of the arbitrator shall be final and binding on the parties to this contract.
2. The event of the arbitrator dying, neglecting or refusing or being unable to act for any reason, or his award being set aside by the Court for any reason , it shall be lawful for the authority appointing the arbitrator to appoint another arbitrator in place of the outgoing arbitrator in the manner aforesaid.
3. The arbitrator may from time to time with the consent of all the parties to the contract enlarge the time for making the award.
4. Upon every and any such reference, the assessment of the cost incidental to the reference and award respectively shall be in the discretion of the arbitrator.
5. Subject as aforesaid the arbitration & conciliation Act., 1996 and the rules there under and any statutory modifications thereof for the time being in force shall be deemed to apply to the arbitration proceedings under this clause.
6. The venue of arbitration shall be the place from which the acceptance note is issued or such other place as the arbitrator at his discretion may determine.
7. In this clause the authority, to appoint the arbitrator included, if there be no such authority, the officer who is for the time being discharging the functions of that authority, whether in addition to other functions or otherwise.

Signature of tenderer

23. Rly. Administration reserves the right for deduction of Railway's due from contractor's security amount on the following grounds:-
- (a) Any amount imposed by the Rly. Admn. as fine under the penalty clause.
  - (b) Any amount which Railway becomes liable to the Govt. third party on behalf of any default of the contractors or any servant/Agent.
  - (c) Any payment/fine made under the order/judgment of any court/Forum or law enforcing agency or any person working on his behalf.
24. The contractor shall reimburse the security deposit to the extent the said amount is deducted within 15 days period failing which it will be considered and treated as breach of agreement.
25. The court of the place from where the award of tender has been issued shall also have jurisdiction to decide any dispute arising out of or in respect of the contract.
26. That, The bank will have to execute agreement on standard format and this agreement shall remain in force for a period of five years unless determined under any provision hereinafter.
1. Provided that it shall be always lawful for the Rly. Admn. to terminate the agreement at any time without assigning any reason and without being liable for loss or damage which the licensee may suffer by means of such termination by giving the licensee one month prior notice in writing of its intension to terminate the license.
  2. Provided that the termination of the license under this clause or any other clause herein shall not be deemed to prejudice or affect any claim or any right to indemnify which the Railway Admn. has against this license in respect of breach of any condition of any of the agreement of matter pending in the court or before other agency authorized by law against the act of licensee, herein prior to the termination of the said agreement.
27. In the event of earlier determination before the expiry of licensee the license shall forth with remove his belonging and restore the said places of compartment which ever be applicable to the license in the original conduction without any object or opposition.
28. The contractor shall comply with all the provisions of labour laws and rules made there under and will also comply with the provision of the Indian Railways Act 1989 and the rules made there under. The contractor will also indemnify the Rly. Admn. for any loss and damage suffered due to violation of above provision.
29. The licensee will be liable for damage up to Rs. 5,000/- for default on the following ground:-
1. Late payment of Railway dues up to 10 days.
  2. Not following the instructions of the Railway Administration.
  3. Any staff of licensee found in drunken condition/indulging in bad conduct.
  4. Any staff of the licensee found creating nuisance on duty.
30. The date of commencement of the contract will be either(a) 60 days from the date of giving the letter provision & installation of Automatic Teller Machine, or (b) from the actual date of installation of Automatic Teller Machine by the licensee, whichever is earlier.
31. The Rly.Admn. shall not be responsible for any loss or damage caused to the contractor or total discontinuance of this scheme under the agreement for any reason whatsoever.
32. The Railway Admn. reserves the right to recover as damage ranging between Rs. 500/- to Rs. 2000/- for irregularity/default, committed by the licensee on his/their employees.
33. Amendment/modification made in the policy of allotment of ATM from time to time will automatically be applicable.
34. The contractor is required to sign. and submit under the official stamps of the Bank/agency, all the pages of this tender document.
35. Tender should be kept valid for 120 days from the date of opening.

Divisional Railway Manager(Commercial)  
Samastipur  
For and on behalf of President of India.

Signature of tenderer

**EAST CENTRAL RAILWAY  
COMMERCIAL DEPARTMENT  
SAMASTIPUR DIVISION  
TENDER SCHEDULE**

**Rate offered per annum.**

**NAME OF THE WORK:- PROVISION OF INSTALLATION OF ATM AT**

.....

SI No.	Name of Station/Location	Rate offered per annum	
		Rupees in words	Rs in Figure

The lump sum amount offered is in full satisfaction of all the terms and condition of this tender which has been read and understood by me carefully. In case, I am awarded with the contract successfully I will abide by the terms and conditions and clauses of the contract/agreement to be executed at the time of undertaking the contract. In addition, I also agree to pay land license fee and other charges such as conservancy charge, electrical charges, water consumption charges and municipality charges etc. as fixed by the Railway Administration from time to time.

Signature of Tenderer

Name

Address

On behalf of Bank.....

Divisional Railway Manager (Commercial)  
Samastipur  
For and on behalf of President of India.

- 1) Name of the Bank  
(In Block letter)
- 2) Local Branch Office  
(Full Address)
- 3) Regional Office  
(Full Address).
- 4) Registered Hd. Office  
(Full Address).

**Note:** Additional such sheet to be added by tenderer for additional station/location.

Signature of tenderer

## List of Station of Samastipur Division

Sl. No	Name of Station	Sl. No	Name of Station	Sl. No	Name of Station
1	Kaparpura	41	Sitamarhi	81	Samastipur Jn.
2	Kanti	42	Dumra	82	Bhagwanpurdesua
3	Piprahan	43	Garaha	83	Angarghat
4	Motipur	44	Runni Saidpur	84	Narhan
5	Mahwal	45	Paramjeevar Tarajeevar	85	Rosera Ghat
6	Mehsi	46	Jubba Sahani	86	Nayanagar
7	Chakia	47	Parsauni	87	Hasanpur Road
8	Pipra	48	Bajpatti	88	Garhpura
9	Jiwdhara	49	Janakpurroad	89	Salauna
10	Bapudham Motihari	50	Jogiara	90	Imli
11	Semra	51	Muraitha	91	Olapur
12	Sagauli	52	Kamtaul	92	Badlaghat
13	Majhulia	53	Tektar	93	Dhamaraghat
14	Bettiah	54	Mohammadpur	94	Koparia
15	Kumarbag	55	Darbhanga	95	Simribakhtiarapur
16	Chanpatia	56	Kakarghatti	96	Sonbarsa Kachari
17	Sathi	57	Tarsarai	97	Saharsa
18	Narkatiaganj	58	Sakri	98	Panchgachia
19	Harinagar	59	Pandaul	99	Garhbaruari
20	Bairoganj	60	Madhubani	100	Binaekma
21	Kharpokhara	61	Rajnagar	101	Supaul
22	Bagha	62	Khajauli	102	Tharbitia
23	Valmikinagar Road	63	Jaynagar	103	Saraigarh
24	Amolwa	64	Manigachhi	104	Raghopur
25	Gaunaha	65	Lohanaroad	105	Pratapganj
26	Bhikhnathori	66	Jhanjharpur	106	Lalitgram
27	Gokhula	67	Tamuria	107	Narpatganj
28	Marjadwa	68	Ghoghardiha	108	Forbesganj
29	Sikta	69	Nirmali	109	Baijnathpur
30	Bhelwa	70	Mahrail	110	Mithai
31	Raxaul	71	Vachaspatinagar	111	Daurammadhepura
32	Ramgarhwa	72	Khutauna	112	Budhma
33	Nakardei	73	Laukahabazar	113	Murliganj
34	Adapur	74	Biraul	114	Jankinagar
35	Chhauradano	75	Laheriasarai	115	Banmankhi
36	Ghorasahan	76	Thalwara	116	Sarsi
37	Kundwachainpur	77	Hayaghat	117	Krityanandnagar
38	Bairgania	78	Rambhadrapur	118	Purniacourt
39	Dhang	79	Kisanpur	119	Purnia Jn.
40	Riga	80	Muktapur	120	Bihariganj